

Game Day Manager Role and Responsibilities

All Game Day Managers (GDM) should have a copy of the relevant rules or an understanding of the constitution.

1. On the arrival of both teams for the fixture both GDMs should make contact with each other as soon as is possible. They must wear their orange high visibility vest at all times during the game, this to include pre kick off at the ground. They should both show their ID cards.
2. Both GDMs should make contact with the referee.
3. Please note that should no ID cards be available or a team has no GDM the game cannot commence..
4. It is the responsibility of the GDM to ensure that there is a technical area for their officials to stand in and if not then they must report it to Fixture Secretary.
5. If there is no technical area or any cones to mark one out then the GDM is responsible for making sure their officials do not go past 10 metres each side of the half way line or onto the playing area whilst the game is in motion unless a player is injured.
6. The GDM must make sure that only people registered on the matchday information sheet and team substitutes are allowed in the technical area at all times. Substitutes must cover their playing shirts.
7. Both GDMs should approach the official at half time to enquire if there are any issues needing attention regards their supporters or staff and should act appropriately to the problem.
8. The GDM must ensure that their spectators and their officials whilst the game is in progress and post match conduct themselves within the individual codes of conduct and observe the RESPECT campaign. Should anyone within their club fail to conduct themselves accordingly then they must take the appropriate action against these people.
9. Should a match day official request the name of anyone connected to the club this includes players and officials and any friends or relatives within the club then that name must be given (if known) immediately, if not known then the name of the person must be found out and submitted to the official asap.
10. Once the game has finished both GDMs must meet with the Matchday official to confirm any reports they may be sending in (correct names of any sending offs, Brawls or Abandoned games). Any GDM reported for trying to influence the official's decision on sending in reports will be reported to discipline
11. The duty of a GDM is to make sure that the conduct of their club personnel is kept within the rules above and to control or deal appropriately with anyone from their club who does not conform to the above. If you are not the registered GDM for that fixture then you are a spectator and will be classed and dealt with as such.
12. GDMs may need to take on additional roles at the club before and after the game but this should not be encouraged or common practice – during the game they must not carry out any other duties and must focus solely on the GDM role.
13. Please remember that you are only responsible for the behaviour of your team's spectators, any issues regarding the other team's spectators should be reported to their GDM in an appropriate way